

July 30, 2019



Dear Partner,

As you may already be aware, we are heading for a digital future, and have decided to streamline our procurement processes by partnering with SAP Ariba®. As a valued supplier and trusted partner, we would like to have you on board in our new program, **Buying@Covestro**, and we therefore want to inform you about the way forward.

Buying@Covestro involves a cloud-based procurement platform which includes several modules that are relevant to you as a supplier. In order to work on this platform, an SAP Ariba® supplier account is required if your company does not already have one. **This account is for free.**

The SAP Ariba® supplier account is required to be registered as a Covestro supplier, with this you are not entering the fee-based Ariba Supplier Network (ASN). After the registration process you will have access to Covestro's SAP Ariba modules.

Covestro will manage your master data using this new platform. In order to do business with Covestro going forward, you are required to check/complete your data.

You will receive a link via email to create your supplier account. This e-mail is machine-generated, so in order to prevent it from going to your spam folder, please take note of the sender address: no-reply@eusmtp.ariba.com.

Important: In case your company already has an SAP Ariba® supplier account, please use your existing login details when clicking on the link you receive in the aforementioned email.

Once you are registered, the next step will be to onboard you onto the Ariba Supplier Network (ASN). The ASN provides the possibility to transact data - such as purchase orders, invoices, catalogue details - and to view payment status. The annual fee you will need to pay will be based on the transaction volume you intend to have on SAP Ariba. You will receive a separate mail with more details regarding ASN.

Please feel free to contact us if you have any questions or need support in the registration process via the following email address: ariba@covestro.com.

We look forward to shaping the digital future with you.

Yours Sincerely,



Dirk Jan de With
Chief Procurement Officer



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